

PAN AM RECORDS SERIES DESCRIPTIONS

[The records in this collection are arranged by theme and in some cases format. Themes were identified by analyzing folder titles. Topic modeling analysis of the folder titles in these themes confirmed that they logically reflect the data contained therein.

Descriptions include information pertaining to: how the records were acquired by the company (i.e., natural accumulation, created by the company, targeted collection), subjects present, types of material, strengths and weaknesses, historical context, and cross references. When possible, terms from the Library of Congress Authorities Thesaurus and Art and Architecture Thesaurus were used. Not all series are described.]

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| (I.) | CORPORATE AND GENERAL 1920-1994 | THIS SERIES CONSISTS OF RECORDS CREATED AND ACCUMULATED BY EXECUTIVE LEVEL AND EXTRA-DIVISIONAL OFFICES, SUCH AS THE BOARD OF DIRECTORS, AND RECORDS THAT ARE GENERAL IN SCOPE. |
| (I.A.) | Awards and Accolades 1929-1983 | This series consists of awards and accolades received by the company and its officers from a variety of organizations. It includes certificates, commendatory letters, and correspondence (letters, memos, telexes, telegraphs, etc.). For photographs pertaining to this series, see "Photographs, Corporate and General". |
| (I.B.) | Bankruptcy 1990-1994 | This series consists of records created and accumulated during the company's bankruptcy, and includes records pertaining to the transfer of assets to Delta Airlines. |
| (I.C.) | ByLaws and Policies 1927-1987 | This series consists of corporate bylaws (by-laws) and policies and includes correspondence (letters, memos, telexes, telegraphs, etc.), certificates of incorporation, and interlocking relationship agreements. See also "Records of the Executive Officers, Secretary" for early development of bylaws and policies; see "Divisions and Affiliates" for bylaws and policies pertaining to specific divisions and affiliates; and see "Personnel, Policies and Procedures" for |

personnel policies.

- (I.D.) **Corporate Structure**
1932-1986 **This series consists of records pertaining to the company's organization and divisions of responsibility. It includes corporate plans, organization charts, and lists of officers and directors. For more information pertaining to this series, see the periodical "Executive System Memorandum" located in the series "Printed Material, Periodicals".**
- (I.E.) **Financial and Statistical**
1922-1992 **This series consists of records pertaining to the financial activities of the company. The bulk of the records pertain to corporate finance, but the series also contains records from divisions, affiliates and internal departments. Other series containing financial and statistical records include: "Properties and Facilities", "Labor Relations, Salaries and Compensation", "Corporate and General, Records of the Board of Directors" and "Graphic Material and 3D Objects, Scrapbooks". For photographs pertaining to this series, see "Photographs, Corporate and General".**
- (I.E.i.) Traffic and Sales
1930-1984 Other series containing traffic and sales records include: "Corporate and General, Geographic Locations" and "Divisions and Affiliates".
- (I.E.ii.) Other
1922-1992 This series consists of records pertaining to: budgets, credit agreements, debentures and other bonds, the Securities and Exchange Commission (SEC), stocks and dividends, and taxes. For annual reports, see "Printed Material, Periodicals." Of note, this series contains records pertaining to the company's relationship with Atlas Corporation.
- (I.F.) **Geographic Locations**
1921-1994 **This series consists of records pertaining to the company's relationships with various countries throughout the world and is arranged by region and/or country. Types of materials include: bilateral agreements, operating permits, multilateral agreements, press releases, qualifications to do business, technical operations documents, and traffic and sales statistics. See also "Photographs, Geographic Locations".**

- (I.F.i.) Africa
1937-1983
- This series consists of records pertaining to the company's relationship with: Cameroun, Congo, Dahomey, Egypt, Gaon, Ghana, Guiana, Ivory Coast, Kenya, Liberia, Madegascar, Morocco, Nigeria, Senegal, South Africa, Sudan, and Tanzania, as well as records pertaining to Africa in general; for more information regarding this region, see "Properties and Facilities, Airports, Robertsfield (Roberts International Airport) (ROB)". For more photographs of this region, see "Photographs, Geographic Locations, Africa".
- (I.F.ii.) Asia
1925-1991
- This series consists of records pertaining to the company's relationship with: Afghanistan, Bangladesh, Burma, Cambodia, Canton, China, Hong Kong, India, Indonesia, Japan, Korea, Kuwait, Laos, Macau, Malaysia, Nepal, Oman, Pakistan, Philippines, Singapore, Taiwan, Thailand, Vietnam, and Yemen, as well as records pertaining to Asia in general. For more photographs of this region, see "Photographs, Geographic Locations, Asia".
- (I.F.iii.) Australia and Pacific Islands
1935-1986
- This series consists of records pertaining to the company's relationship with: Australia, Canton Island, Fiji, French Polynesia, Guam, Kanton Island, Micronesia, New Caledonia, New Zealand, Saipan, Samoa, Tonga, and the Trust Territories. For records pertaining to Midway Island and Wake Island, see "Properties and Facilities, Marine Bases and Terminals". For more photographs of this region, see "Photographs, Geographic Locations, Australia and Pacific Islands".
- (I.F.iv.) Bermuda
1937-1954
- For more photographs of this territory, see "Photographs, Geographic Locations, General and Other".
- (I.F.v.) Canada
1927-1978
- This series includes records pertaining to Newfoundland before it joined Canada in 1949. For more photographs of this country, see "Photographs, Geographic Locations, Other".
- (I.F.vi.) Caribbean
1929-1985
- This series consists of records pertaining to the company's relationship with: Antigua, Bahamas, Barbados, British West Indies, Cayman Island, Cuba, Dominican Republic, Dutch West Indies, French West Indies, Guadeloupe, Haiti, Jamaica, Martinique,

Puerto Rico, St Lucia, St Kitts, Trinidad and Tobago, Turks and Caicos, and Virgin Islands, as well as documents pertaining to the Caribbean in general. For more photographs of this region, see “Photographs, Geographic Locations, Caribbean”, “Graphic Material and 3D Objects, Photo Albums” and “Graphic Material and 3D Objects, Scrapbooks”.

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| (I.F.vii.) | Central and South America 1921-1990 | This series consists of records pertaining to the company's relationship with various countries within Central and South America. For more photographs of this region, see “Photographs, Geographic Locations, Central and South America”. |
| (I.F.vii.a.) | Argentina 1928-1984 | |
| (I.F.vii.b.) | Brazil 1928-1985 | For more records pertaining to this country, see "Divisions and Affiliates, Panair do Brasil (PAB)". |
| (I.F.vii.c.) | Chile 1929-1982 | |
| (I.F.vii.d.) | Colombia 1923-1990 | |
| (I.F.vii.e.) | Costa Rica 1933-1977 | |
| (I.F.vii.f.) | El Salvador 1929-1976 | |
| (I.F.vii.g.) | Honduras 1921-1977 | |
| (I.F.vii.h.) | Nicaragua 1929-1978 | |

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| (I.F.vii.i.) | Panama 1928-1983 | |
| (I.F.vii.j.) | Uruguay 1930-1977 | |
| (I.F.vii.k.) | Venezuela 1928-1984 | |
| (I.F.vii.l.) | General and Other 1929-1988 | This series consists of records pertaining to the company's relationship with: Ecuador, Guatemala, Guiana, Paraguay, Peru, and Surinam. |
| (I.F.viii.) | Europe 1925-1991 | This series consists of records pertaining to the company's relationship with various countries within Europe. For more photographs of this region, see "Photographs, Geographic Locations, Europe". |
| (I.F.viii.a.) | France 1935-1980 | |
| (I.F.viii.b.) | Germany 1925-1985 | |
| (I.F.viii.c.) | Iceland 1932-1972 | |
| (I.F.viii.d.) | Italy 1931-1983 | |
| (I.F.viii.e.) | Netherlands 1945-1979 | |
| (I.F.viii.f.) | Portugal 1932-1977 | |

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| (I.F.viii.g.) | Spain 1935-1982 | |
| (I.F.viii.h.) | Turkey 1945-1971 | |
| (I.F.viii.i.) | United Kingdom 1929-1991 | This series consists of records pertaining to the company's relationship with: England, Scotland, and Ireland. It includes records pertaining to the Bermuda Agreement (the Bermuda Agreement, reached in 1946 by American and British negotiators in Bermuda, was an early, precedent-setting, bilateral air transport agreement regulating civil air transport, and was expanded in 1977). |
| (I.F.viii.j.) | General and Other 1930-1984 | This series consists of records pertaining to the company's relationship with: Algeria, Austria, Belgium, Bolivia, Bulgaria, Czechoslovakia, Denmark, Finland, Greece, Horta, Hungary, Liechtenstein, Luxembourg, Norway, Poland, Romania, Scotland, Sweden, Switzerland, Ukraine, and Yugoslavia, as well as documents pertaining to Europe in general. |
| (I.F.ix.) | Mexico 1926-1989 | Other series pertaining to the company's relationship with this country include: "Divisions and Affiliates, Compania Mexicana de Aviacion SA (CMA)" and "Divisions and Affiliates, Aeronaves de Mexico". For more photographs of this country, see "Photographs, Geographic Locations, Mexico". |
| (I.F.x.) | Middle East 1935-1994 | For more photographs of this region, see "Photographs, Geographic Locations, Other". |
| (I.F.x.a.) | Iran 1935-1994 | |
| (I.F.x.b.) | General and Other 1944-1982 | This series consists of records pertaining to the company's relationship with: Iraq, Israel, Jordan, Lebanon, Qatar, Saudi Arabia, Sudan, Syria, and the United Arab Emirates (UAE). |

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| (I.F.xi.) | United Soviet States of Russia 1945-1987 | Also known as the USSR. For more photographs pertaining to this country, see “Photographs, Geographic Locations, Other”. |
| (I.F.xii.) | General and Other 1929-1980 | This series consists of records pertaining to the company's relationship with Antarctica and various other regions, and multilateral agreements. |
| (I.G.) | Inspection Trips 1939-1985 | This series consists of records created for the Board of Directors air route inspection trips, such as brochures, correspondence (letters, memos, telexes, telegraphs, etc.), itineraries (i.e., schedules, agendas, programs, etc.), and photographs, and includes information about the destinations to which they travelled. |
| (I.H.) | Records of the Board of Directors 1927-1991 | This series is arranged chronologically by decade and consists of minutes, requests for action, requests for authorization, and other materials created and accumulated by corporate and subsidiary boards of directors and executive committees, as well as notices of and materials distributed during stockholder meetings. |
| | | It includes the following subsidiary and affiliate board of directors’ minutes: AVIANCA (Aerovias Nationals de Colombia), Compania Mexicana de Aviacion SA (CMA), Compania Panamena de Aviacion C. por A. (COPA), Lineas Aereas Costarricenses SA (LACSA), Pan American Grace Airways (Panagra), Panair do Brasil, Peruvian Airways, Phillipines Air Lines, and Servicio Aereo de Honduras SA (SAHSA). |
| | | The range of topics included in this series is vast and reflects themes found throughout the collection. Of note, this series includes records pertaining to the company's relationship with Atlas Corporation. For more photographs pertaining to this series, see “Photographs, Corporate and General”. |
| (I.I.) | Records of the Executive Officers | This series consists of records created and accumulated by: Pan Am's first five presidents (Juan T Trippe, Harold E Gray, Najeeb E Halaby, William T Seawell, |

1920-1990

and C Edward Acker), division leader John C Leslie, Technical Consultant and board member Charles Lindbergh, and Executive Secretaries H Preston Morris and Josiah Macy Jr. For more photographs of executive officers, see “Photographs, Personnel, Executive Officers”.

- (I.I.i.) Charles Lindbergh
1920-1987
Technical Consultant for Pan Am 1928-1974, member of Board of Directors. See also “Photographs, Personnel, Executive Officers, Charles Lindbergh” for more photographs pertaining to this series.
- (I.I.ii.) Edward Acker
1982-1984
President and CEO 1981-1988
- (I.I.iii.) Harold E Gray
1930-1973
President 1964-1968, CEO 1968-1969
- (I.I.iv.) John C Leslie
1946-1969
Division Manager for Africa Division, Division Manager for Atlantic Division, Division Engineer for Pacific Division, Corporate Historian; for records pertaining to Leslie’s activities as Corporate Historian, see "History Projects, John C Leslie".
- (I.I.v.) Juan T Trippe
1920-1990
Founder, President 1927-1964, CEO 1927-1928 and 1940-1968. This series includes records created and accumulated by Juan T Trippe and records about Juan T Trippe created and accumulated by other departments and offices. See also “Photographs, Personnel, Executive Officers, Juan T Trippe” for more photographs pertaining to this series.
- (I.I.vi.) Najeeb E Halaby
1932-1978
President 1968-1972, CEO 1969-1971
- (I.I.vii.) Robert G. Thach
1929-1977
Vice President and General Attorney
- (I.I.viii.) Secretary
1927-1972
This series consists of the records of H. Preston Morris, secretary from 1927 until 1960, and Josiah Macy, Jr., Assistant Secretary from 1952 until 1960 and Secretary

from 1961 until 1972. It includes documents pertaining to Clipper Samoa, Edwin Musick, employee policies and procedures, corporate bylaws (by-laws) and policies, and patents.

- (I.I.ix) William T Seawell
1963-1981 President 1972-1981, CEO 1971-1981. For more records pertaining to this series, see “Graphic Material and 3D Objects, Scrapbooks”.
- (I.J.) **Speeches and Addresses**
1928-1986 **This series consists of speeches and addresses presented by a variety of company executives, politicians, aviation experts and others.**
- (I.K.) **Other Aviation Companies**
1924-1991 **This series consists of records accumulated as a result of business transactions, such as the sharing of equipment, aircraft sales, and service agreements, with other aviation companies that the company did not own stock in, as well as files on airlines considered to be competitors. For more records pertaining to companies with whom Pan Am transacted business, see "Divisions and Affiliates, Technical Assistance Program (TAP)". For more photographs pertaining to this series, see “Photographs, Corporate and General”.**
- (I.K.i.) Aeroflot
1939-1991
- (I.K.ii.) American Overseas Airlines
1933-1966 This series consists of records created prior to Pan Am’s acquisition of American Overseas Airlines (AOA) in 1950. For more records pertaining to this series, see “Legislation and Regulation, Mergers, American Overseas Airlines” and “Divisions and Affiliates, American Overseas Airlines (AOA)”.
- (I.K.iii.) Braniff International Airways
1945-1973
- (I.K.iv.) British Overseas Airways
Corporation
1938-1973

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| (I.K.v.) | Delta Airlines 1954-1991 | For more records pertaining to this series, see “Corporate and General, Bankruptcy”. |
| (I.K.vi.) | Eastern Airlines 1934-1984 | |
| (I.K.vii.) | Imperial Airways 1928-1961 | |
| (I.K.vii.) | Japan Air Lines (Japan American Airlines) 1946-1969 | |
| (I.K.ix.) | KLM 1933-1969 | |
| (I.K.x.) | National Airlines 1946-1979 | |
| (I.K.xi.) | New York Airways 1927-1988 | This series includes records pertaining to the fatal New York Airways helicopter accident; for more records pertaining to accidents, see "Disasters, Accidents"; for more records pertaining to this airline, see "Properties and Facilities, Pan Am Building". |
| (I.K.xii.) | Transworld Airlines (TWA) 1930-1981 | |
| (I.K.xiii.) | United Airlines 1929-1991 | |
| (I.K.xiv.) | Competitive Airlines 1931-1973 | This series consists of records created and collected by the company about airlines the company identified as competitive. |
| (I.K.xv.) | Other 1924-1987 | This series includes records pertaining to: Adria Airways, Aerolineas Argentine, Aerotransportes Litoral Argentina, Air American, Air Atlanta, Air California, Air Canada, |

Air Florida, Air France, Air India, Air Jamaica, Air Micronesia, Air New England, Air New Guinea, Air New Zealand, Air Pacific, Air West, Alaska Airlines, Alitalia, Altair Airlines, American Airlines, American Export Airlines AEA, Argentina Airlines, Bahamas Airways, Boston and Northern airways, Boston Maine Airways, British Airines, British European Airways, British Guiana Airways, British South American Airways, Canada airways, Canada Pacific Airlines, Canadian Airlines, Canadian Airways, China Airlines, Clark Aircraft Corporation, Colonial Airlines, Concord Airlines, Continental Airlines, Cuba Airlines, Czech Airlines, East African Airways, Eastern Air Transport Inc, El Al Israel Airlines, Emerald Airlines, Empress Guatemala de Aviation SA, Ethiopian Airlines, European Airlines, Far East Philippine Airlines, Florida Airways, Flying Tiger Line, Frontier Airines, Global International Airways, Goodyear Zeppelin Corporation, Greek Airlines, Hawaii Airlines, Iberia Airlines, Iceland Airlines, Ini Airlines, International Air Bahamas, Irish International Airlines, Japan Airways Co Ltd, Lakers Airlines, Lakers Airways, Lufthansa, Malaysia Airlines, Mexican Aviation Company, Middle East Airlines, Nippon Airways, North West Airlines, Northeast Airlines, Northeast Orient Airlines, Overseas National Airways, Ozark Airlines, Pacific Express, Pacific Northwestern Airlines, Pennsylvanian Central Airlines, Piedmont Airlines, Polish Airliners, Presidential Airways, Puerto Rico International Airlines, Qantas, Republic Airlines, Resort Airlines, Robinson Airlines Corporation, Saturn Airways, Scandanavia Airlines, Sea Board and Western Airlines, Singapore Airlines, Slick Airways, Sociedad Continental de Transportes Areos, South Africa Airways, South Pacific Airlines, Southern Airways, Southwest Airways, Stout D and C Airlines, Taca Airlines, Trans Australia Airlines, Trans Canada Airways, Trans International Airlines, Trans Mediterranean Airways, Trans Ocean Airlines, Transportes Aero Nationals, Union de Transport Aeriens, United States Overseas Airlines, Universal Airlines, West Indian Air Company, Western Airlines, Wien Alaska Airlines, and World Airways.

(I.L.)

**Other Printed Material
1923-1989**

This series consists of printed material (i.e., documents printed on a printing press in large numbers for distribution) collected by various individuals and departments within the company, but not published by the company.

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| (I.L.a) | Periodicals 1934-1989 | |
| (I.L.b.) | Other 1923-1982 | This series includes bibliographies, brochures and booklets, dissertations, manuscript drafts and monographs. Of note, it includes a draft of Elizabeth “Betty” Trippe’s published diary, “Pan Am’s first lady: The diary of Betty Stettinius Trippe”. Elizabeth Trippe was the wife of company Founder, Juan T Trippe. |
| (I.M.) | Other | The bulk of the records in this series consist of miscellaneous: correspondence (letters, memos, telexes, telegraphs, etc.), reading files, contracts (agreements, legal instruments, etc.), and drafts. |
| (II.) | AIRCRAFT 1919-1992 | THIS SERIES CONSISTS OF RECORDS PERTAINING TO THE COMPANY’S FLEET AND THE DEVELOPMENT OF NEW AIRCRAFT TECHNOLOGY. |
| (II.A.) | Airplanes 1919-1992 | This series consists of records pertaining to the design, acquisition, promotion and operation of the company’s airplanes (also known as “Clippers”), including landplanes and seaplanes. For airplane manuals, see “Technical Operations, Manuals”. For flight logs, see “Technical Operations, Flight Operations”. See also “Photographs, Aircraft, Airplanes” for more photographs pertaining to this series. |
| (II.A.i.) | Airbus 1954-1987 | For more photographs pertaining to this series, see “Photographs, Aircraft, Airplanes, Airbus”. |
| (II.A.ii.) | Boeing 1931-1992 | For more photographs pertaining to this series, see “Photographs, Aircraft, Airplanes, Boeing”. |
| (II.A.ii.a.) | 307 1936-1975 | |
| (II.A.ii.b.) | 314 1931-1987 | |

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| (II.A.ii.c.) | 377 1937-1969 | |
| (II.A.ii.d.) | 707 1944-1984 | |
| (II.A.ii.e.) | 727 1961-1992 | |
| (II.A.ii.f.) | 747 1932-1989 | This series consists of records pertaining to the 747 and 747SP. |
| (II.A.ii.g.) | Other 1939-1984 | |
| (II.A.iii.) | Consolidated Aircraft Corporation 1929-1983 | For more photographs pertaining to this series, see “Photographs, Aircraft, Airplanes, Consolidated Aircraft Corporation”. |
| (II.A.iv.) | Douglas 1934-1989 | For more photographs pertaining to this series, see “Photographs, Aircraft, Airplanes, Douglas”. |
| (II.A.iv.a.) | DC-4 1938-1963 | |
| (II.A.iv.b.) | DC-6 1948-1984 | |
| (II.A.iv.c.) | DC-7 1937-1972 | |
| (II.A.iv.d.) | DC-8 1952-1983 | |

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| (II.A.iv.e.) | Other 1929-1989 | |
| (II.A.v.) | Lockheed 1934-1989 | For more photographs pertaining to this series, see “Photographs, Aircraft, Airplanes, Lockheed”. |
| (II.A.v.a.) | L-1011 1972-1986 | |
| (II.A.v.b.) | Other 1934-1989 | |
| (II.A.vi.) | Martin 1934-1991 | This series includes records pertaining to the China Clipper, Hawaii Clipper, and Philippines Clipper. For China Clipper, Hawaii Clipper, and Philippines Clipper flight logs, see “Technical Operations, Flight Operations”. For more information about the China Clipper, see “Graphic Material and 3D Objects, Scrapbooks”. For more photographs pertaining to this series, see “Photographs, Aircraft, Airplanes, Martin”. |
| (II.A.vii.) | Sikorsky 1928-1984 | For more photographs pertaining to this series, see “Photographs, Aircraft, Airplanes, Sikorsky” and “Graphic Material and 3D Objects, Photo Albums”. |
| (II.A.viii.) | Other 1919-1986 | This series includes records pertaining to the following airplane manufacturers: Beechcraft, Consolidated Aircraft Co. Commodore, Curtiss, Dassault Aviation, Dornier, Fairchild Aircraft, Fokker, Ford, General Aviation, Grumman, Ilyushin, Junkers, Keystone Aircraft, Lincoln-Page Aircraft, Loening, Northrop, Republic Rainbow, Ryan Aeronautical, Stearman Aircraft, Stinson Aircraft, Tupolev, and Vought. For more records pertaining to Dassault Aviation, see “Divisions and Affiliates, Business Jets Division”, and “Divisions and Affiliates, Falcon Jet Corporation”. For more photographs pertaining to this series, see “Photographs, Aircraft, Airplanes, Other”. |
| (II.B.) | New Aircraft Development 1931-1990 | This series consists of records pertaining to the development of jet planes and supersonic transport. For more photographs pertaining to this series, see |

“Photographs, Aircraft, New Aircraft Development”.

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| (II.B.i.) | Jets 1931-1982 | See also, “Aircraft, Airplanes, Boeing, 707” for more records pertaining to this series. |
| (II.B.ii.) | Supersonic Transport 1947-1974 | This series consists of records pertaining to the development of the Concorde and Boeing 2707. |
| (II.B.iii.) | Other 1961-1990 | This series consists of records pertaining to space travel and NASA (National Aeronautics and Space Association). For more records pertaining to this series, see "Divisions and Affiliates, Guided Missile Range Division (GMRD). |
| (II.C.) | Other Aircraft 1928-1987 | This series consists of records pertaining to helicopters, boats, lighter than air craft (also known as dirigibles, airships), and aircraft equipment. |
| (II.D.) | General 1927-1991 | This series consists of records referencing more than one aircraft manufacturer, lists of fleet numbers, and other information about aircraft that is general in scope. |
| (III.) | DISASTERS 1929-2000 | THIS SERIES CONSISTS OF RECORDS PERTAINING TO AVIATION ACCIDENTS, SUCH AS PLANE CRASHES, WATER LANDINGS (ALSO KNOWN AS DITCHINGS), HIJACKINGS AND OTHER CALAMITOUS EVENTS. OF NOTE, THIS SERIES CONTAINS RECORDS PERTAINING TO THE LOCKERBIE FLIGHT 103 BOMBING. |
| (III.A.) | Accidents 1929-2000 | This series is arranged chronologically by decade and consists of accident investigation files, including correspondence (letters, memos, telexes, telegraphs, etc.), press clippings (newspapers, magazines, etc.), press releases, reports and photographs; the bulk of the material pertains to plane crashes. For more records pertaining to this series, see "Corporate and General, Records of the Secretary" and "Corporate and General, Other Airlines, New York Airways". |

For more photographs pertaining to this series, see “Photographs, Disasters”.

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| <p>(III.B.)</p> | <p>Hijackings and Terrorism 1949-1996</p> | <p>This series consists of records pertaining to hijackings and terrorism, including the bombing of flight 103 over Lockerbie, Scotland, and the hijacking of flight 73 at Jinnah International Airport in Karachi, Pakistan. It includes correspondence (letters, memos, telexes, telegraphs, etc.), press clippings (newspapers, magazines, etc.), press releases, reports and photographs.</p> |
| <p>(III.B.i.)</p> | <p>Lockerbie Flight 103 Bombing 1978-1996</p> | <p>This series consists of records pertaining to the bombing of flight 103 on Dec 28, 1988, over Lockerbie, Scotland.</p> |
| <p>(III.B.ii.)</p> | <p>Other 1949-1995</p> | <p>This series includes records pertaining to the hijacking of flight 73 on September 5, 1986, at Jinnah International Airport in Karachi, Pakistan.</p> |
| <p>(IV.)</p> | <p>DIVISIONS AND AFFILIATES 1924-1995</p> | <p>THIS SERIES CONSISTS OF RECORDS CREATED AND ACCUMULATED AS A RESULT OF THE DAILY ACTIVITIES OF THE COMPANY’S DIVISIONS, AFFILIATES, AND SUBSIDIARIES, AND INCLUDES OPERATIONAL, PROMOTIONAL, LEGAL, FINANCIAL, LABOR RELATIONS AND PERSONNEL FILES, AND PHOTOGRAPHS. FOR THE RECORDS OF DIVISIONS ACTIVE ONLY DURING WORLD WAR II, SEE "MILITARY COOPERATION, WWII". FOR MORE RECORDS PERTAINING TO THIS SERIES, SEE "CORPORATE AND GENERAL, RECORDS OF THE BOARD OF DIRECTORS". FOR MORE PHOTOGRAPHS PERTAINING TO THIS SERIES, SEE “PHOTOGRAPHS, DIVISIONS AND AFFILIATES”.</p> |
| <p>(IV.A)</p> | <p>Aeronaves de Mexico 1940-1962</p> | <p>Founded by Antonio Diaz Lomobardo, Pan Am acquired 40% interest in the company on Dec 18, 1940 and sold all shares Dec 26, 1959 to the Mexican government.</p> |
| <p>(IV.B.)</p> | <p>Air Graphs 1932-1958</p> | <p>A subsidiary company, Air Graphs transported victory mail, or “V-Mail,” during World War II (WWII, WW2). Of note, this series includes information regarding the</p> |

company's relationship with Eastman Kodak Company.

- (IV.C.) **Alaska Division**
1935-1989
- This division was formed when Pacific Alaska Airways was officially merged into the Pan American system.
- (IV.D.) **American Overseas Airlines (AOA)**
1939-1956
- American Export Airlines was created in 1942 by the shipping company American Export Line; it was subsequently purchased by American Airlines in 1945 and served as the airline's foreign division until it was purchased by Pan Am in Sept 1950.
- This series consists of records created and accumulated by American Overseas Airlines after it was acquired by the company in 1950, although it does contain some records created prior to the acquisition. For more records pertaining to this subsidiary, see "Corporate and General, Other Aviation Companies, American Overseas Airlines" and "Legislation and Regulation, Mergers, American Overseas Airlines".
- (IV.E.) **Atlantic Division**
1932-1985
- This division, also known as the Transatlantic Division, was headquartered in New York and included Bermuda service.
- (IV.F.) **AVIANCA (Aerovias Nationals de Colombia)**
1931-1990
- This company was formed as a result of the merger of SCADTA and SACO. See also "Divisions and Affiliates, Sociedad Colombia-Alemana De Transportes Aereos (SCADTA)" and "Corporate and General, Records of the Board of Directors". For more photographs of this company, see "Photographs, Divisions and Affiliates".
- (IV.G.) **Aviation Corporation of America**
1927-1945
- This company was founded by Juan T Trippe in June 1927. In October 1927, Pan American Airways became the operating company of Aviation Corporation of America, with Aviation Corporation of America owning 45% interest. In June 1928, the Aviation Corporation of America was renamed Aviation Corporation of the Americas, with Pan American Airways continuing as the operating company. In 1931, the Aviation Corporation of the Americas changed its name to Pan

American Airways Corporation.

- (IV.H.) **Bahamas Airways**
1934-1950
Pan Am had 45% interest in this company upon founding, and sold it on October 23, 1948 to British South American Airways (BSAA).
- (IV.I.) **Business Jets Division**
1949-1984
This division handled sales and service of corporate jets. See also "Divisions and Affiliates, Falcon Jet Corporation".
- (IV.J.) **China National Aviation Corporation (CNAC)**
1927-1972
This company was formed as a result of a merger between China Airways Federal and the Chinese government, with Pan Am owning 45% of the company and the government owning the remaining 55%. It dissolved in 1949.

The series includes records pertaining to China Airways Federal, Inc. and individual employees who worked for China National Aviation Corporation. For more records pertaining to former employees of China National Aviation Corporation, see "Personnel, Individual Employee Files". See also "Photographs, Divisions and Affiliates" for more photographs pertaining to this series.
- (IV.K.) **Compania Mexicana de Aviacion SA (CMA)**
1924-1989
This company became the Mexico Division on Jan 23, 1929, and the Western Division in 1932, but retained the CMA name. Pan Am sold its shares in 1968.

See also "Corporate and General, Geographic Locations, Mexico" and "Corporate and General, Records of the Board of Directors" for more records pertaining to this series.
- (IV.L.) **Cubana (Compania Nacional Cubana de Aviacion Curtiss, SA)**
1930-1966
Pan Am acquired 100% of stock in Cubana in 1932. See also "Corporate and General, Geographic Locations, Caribbean" for more records pertaining to this series.
- (IV.M.) **Falcon Jet Corporation**
1934-1995
The emergence of this company (also known as FJC), in Teterboro, New Jersey, resulted from a joint venture between Dassault Aviation (then Avions Marcel

Dassault-Breguet) and Pan Am to address the need for an intermediary between the manufacturer's design office and technical teams in France and U.S. sales offices. FJC was responsible for sales, service and maintenance of Fan Jet Falcons (formerly Mystere 20) in the Western Hemisphere, as well as China. In 1980, Dassault Aviation bought Pan Am's shares.

See also "Divisions and Affiliates, Business Jets Division" for more records pertaining to this series.

(IV.N.) **Guided Missile Range
Division (GMRD)**
1952-1982

This division was responsible for providing operations and maintenance for the Eastern Test Range, but subcontracted operation and maintenance of electronic equipment.

This series includes records pertaining to the Aerospace Services Division. See also "Photographs, Divisions and Affiliates" for more photographs pertaining to this series.

(IV.O.) **InterContinental Hotels
Corporation (IHC)**
1942-1988

Originally founded by Pan Am to address the need for accommodations in Latin America, IHC was incorporated on April 4, 1946 to assist local capital in the design, construction, management and operation of individual hotels in important traffic centers. It was sold by Pan Am in 1981.

The series includes records pertaining to hotel projects in the following countries: Afghanistan, Argentina, Australia, Bali, Bangladesh, Brazil, Burma, Curacao, Chile, China, Colombia, Costa Rica, Cuba, Curacao, Dominica Republic, Ecuador, Egypt, El Salvador, England, Frankfurt, Germany, Ghana, Greece, Guatemala, Hong Kong, Hungary, India, Ireland, Israel, Italy, Ivory Coast, Jakarta, Jamaica, Japan, Kenya, Lebanon, Liberia, Manila, Mexico, New Zealand, Pakistan, Peru, Philippines, Puerto Rico, Saudi Arabia, Senegal, Thailand, United States of America, Uruguay, Venezuela and Vietnam.

For more photographs pertaining to this series, see "Photographs, Divisions and Affiliates".

- (IV.P.) **Internal German Services (IGS)**
1940-1990
- After World War II (WWII), Berlin was divided into four zones each with its own airport. A four-power agreement between Great Britain, France, the United States and Russia, signed in Nov 1945, established three air corridors radiating Westward from East Berlin to five West German cities, and assigned Tempelhof Airport to the United States with the requirement that they provide an airline with aircraft of U.S. registry and whose pilots held American passports. American Overseas Airlines (AOA) fulfilled this responsibility beginning in 1946, and when AOA merged with Pan Am in 1950, Pan Am took over the responsibility.
- For more records pertaining to this division, see “Military Cooperation, Airlifts and Mercy Flights”. For more photographs pertaining to this division, see “Photographs, Divisions and Affiliates” and “Photographs, Military Cooperation”.
- (IV.Q.) **Latin American Division (LAD)**
1927-1989
- Formed by the merger of the company’s Western and Eastern Divisions, the Latin American Division was headquartered in Miami. This series includes records pertaining to the Eastern Division and Western Division. For more photographs pertaining to this series, see “Photographs, Divisions and Affiliates”.
- (IV.R.) **Lineas Aereas Costarricenses SA (LACSA)**
1940-1967
- Pan Am owned 40% interest upon founding and sold it to Costa Rican interests on Sept 14, 1970. See also, “Corporate and General, Records of the Board of Directors” for more records pertaining to this series.
- (IV.S.) **New York Rio and Buenos Aires Line (NYRBA)**
1929-1991
- The company purchased 100% interest in NYRBA on August 19, 1930, which sale is said to have given the company a monopoly on South American routes. NYRBA service to Buenos Aires started in 1929, before Pan Am’s absorption.
- (IV.T.) **Overseas Division**
1942-1981
- This division was formed in 1960 as a result of the merger of the Atlantic and Pacific-Alaska divisions.

- (IV.U.) **Pacific Division**
1929-1991
- One of the company's most lucrative divisions, it was sold to United Airlines in 1985. This series includes records pertaining to the Pacific Alaska Division.
- (IV.V.) **Pan American Grace Airways (Panagra)**
1928-1967
- Operating mostly out of South America, this company was formed jointly by Pan Am and W.R. Grace & Co. in 1929. Pan Am owned 50% interest and purchased Peruvian Airways a month later. The W. R. Grace and Company was founded in Peru by William Russell Grace in 1854.
- See also, "Corporate and General, Records of the Board of Directors" for more records pertaining to this series. For more photographs pertaining to this series, see "Photographs, Divisions and Affiliates".
- (IV.W.) **Panair do Brasil (PAB)**
1929-1983
- Formerly NYRBA do Brasil, Pan Am acquired 100% interest in the company in 1930, and renamed it Panair do Brasil on Oct, 17 1936. It became a Pan Am operating entity in and through Brazil. Pan Am sold all its stock on Sept 23, 1961.
- This series includes records pertaining to NYRBA do Brasil. See also "Corporate and General, Geographic Locations, Central and South America, Brazil" and "Corporate and General, Records of the Board of Directors" for more records pertaining to this series.
- (IV.X.) **Sociedad Colombia-Alemana De Transportes Aereos (SCADTA)**
1928-1983
- Originally a big rival of Panagra (Pan American Grace Airways), Pan Am acquired majority control of SCADTA in secret on Feb 15, 1930, Pan Am, acquiring 84.4%. SCADTA merged with SACO to form AVIANCA in 1940.
- This series includes records pertaining to TACA (Transportes Aereos del Continente Americano). See also "Corporate and General, Geographic Locations, Colombia", "Corporate and General, Geographic Locations, El Salvador", and "Divisions and Affiliates, AVIANCA" for more records pertaining to this series.
- (IV.Y.) **Technical Assistance Program (TAP)**
- The Technical Assistance Program was created as a result of a public law enacted by the United States Congress in 1954. The purpose of the law was to

1930-1986

help countries develop their resources and improve their working and living conditions by the exchange of technical knowledge and skills. The program was administered federally by the “International Cooperation Administration” agency; this agency assigned Pan Am the role of assisting foreign national governments develop national airlines.

This series includes records pertaining to the Airline Service Division, which built upon the activities of the Technical Assistance Program. For more photographs pertaining to this series, see “Photographs, Divisions and Affiliates”.

(IV.Y.i.) Air Vietnam
1930-1973

(IV.Y.ii.) Air Zaire
1960-1978

This series includes records pertaining to Air Congo. See also “Photographs, Divisions and Affiliates” for more photographs pertaining to this series.

(IV.Y.iii.) Ariana Afghan Airlines
1953-1984

For more photographs pertaining to this series, see “Photographs, Divisions and Affiliates”.

(IV.Y.iv) Other
1946-1986

This series includes general information about the Technical Assistance Program as well as records pertaining to: Air Congo, Air Guinea, Air Siam, Air Vietnam, Air Zaire, Alaska Airlines, ALIA, Austrian Airlines, AVIATECA, Bahamas Air, Butler Aviation Du Maroc, CaribAir, Czeckslovak Airlines (CSA), Egypt Air, Filipinas Orient Airways Inc, Garuda Indonesian Airways, Hungarian Airlines (MALEV), Iberia, Imperial Airlines, Iran Air, Iran National Airlines, Korean National Airlines, Lebanese International Airlines, Liberian National Airways, Malaysian Airways, NIATECA, Nigerian Airways, Pakistan International Airlines, Polish Airlines (JOT), Portuguese Airways, RIYADH, Romanian Airlines (TAROM), Royal Air Jordanian Airlines, Royal Air Maroc, Royal Nepal Airlines, Saudi-Arabian Airline, Syrian Arab Airways, Thai International, Turkish Airlines, United Iranian, and Yugoslavian Airlines (JAT).

(IV.Z.) **Uraba Medellin and
Central Airways (UMCA)**
1931-1961

Pan Am acquired 54% interest in UMCA on April 3, 1932, and increased it to 100% on Dec 2, 1947. UMCA ceased operations June 20, 1959, and dissolved June 15, 1961.

(IV.AA.) **Other**
1924-1991

This series includes records pertaining to the following companies and divisions: Aeromarine Airways, Aerovias Centrales SA, Aerovias de Guatemala, Aerovias Venezolanas Sociedad Anonima (AVENSA), Air Transport Division, Argentina CIA de Aviacion, Atlantic Airways, Atlantic Airways Limited, Atlantic Gulf and Caribbean Airways, Aviation Corporation of America, Cabana, Caribbean Antilles National Airlines, Colonial Air Transport, Compania Panamena de Aviacion C. por A. (COPA), Domestic Division, Dominican Aviation Company, International Services Division, Lineas Aereas de Nicaragua (LANICA), Long Island Airways, Metropolitan Air Facilities Division, Mexican Aviation Company, Miami Division, Middle East Airlines, National Airlines, New York Airways, Pacific American Airways, Philippine Airlines, Pacific Airways, Espresso Aereo Inter-American, Panama Airways, Pelham Corporation, Pantorg, Pacific Alaska Airways, Pan Am World Services, Pan American Airways Sales Corporation, Pan American Airways of Texas, Pan American Aviation Supply Corporation, Pan American Express, Pan American Federal Credit Union, Pan American Manufacturing and Supply Corporation, Pan American Shuttle, Pan American World Services, Panama Airways, Pandix Corporation, Service Aereos de Guatemala, Servicio Aereo de Honduras SA (SAHSA), Tempelhof Airways, and West Indian Aerial Express (WIAX).

See also, "Corporate and General, Records of the Board of Directors" for more records pertaining to this series.

(V.) **FLIGHT AND ROUTE
INFORMATION**
1922-1991

THIS SERIES CONSISTS OF PROMOTIONAL AND OPERATIONAL RECORDS PERTAINING TO SIGNIFICANT FLIGHTS, AND INTERNAL SCHEDULE INFORMATION. FOR MORE RECORDS PERTAINING TO THIS SERIES, SEE "CORPORATE AND GENERAL, INSPECTION TRIPS", "LEGISLATION AND REGULATION, ROUTES", "PUBLIC RELATIONS AND MARKETING, PRESS

TRIPS" AND "GRAPHIC MATERIAL AND 3D OBJECTS, MAPS".

- (V.A.) **First and Inaugural Flights**
1927-1987 This series is arranged chronologically by decade and includes records pertaining to first flights and inaugural mail and passenger flights. For more records pertaining to this series, see “Flight and Route Information, Survey Flights”, “Graphic Material and 3D Objects, First Flight Covers” and “Graphic Material and 3D Objects, Illustrations”. For more photographs pertaining to this series, see “Photographs, Flight and Route Information, First and Inaugural Flights”.
- (V.B.) **Great Circle Route**
1922-1973 The Great Circle Route was also known as the “Polar Route” and “Arctic Route”. This series consists of correspondence (letters, memos, telexes, telegraphs, etc.), maps, photographs, press releases, and press clippings (newspapers, magazines, etc.). For more records pertaining to this series, see "Legislation and Regulation, Routes" and search for Docket#7158 and Docket#5031.
- (V.C.) **Milestones**
1938-1972 This series consists of records pertaining to milestones, such as the one millionth passenger and ten thousandth round the world flight. For more photographs pertaining to this series, see “Photographs, Flight and Route Information, Other”.
- (V.D.) **Internal Schedule Information**
1930-1991 Internal, or employee, schedules are documents that conformed to guidelines established by the Civil Aeronautics Board (CAB) and were used to track and manage flights. They contain flight numbers, aircraft types, city pairs and departure and arrival times in columnar format. They contain the same information as timetables, which were written for the public. See also "Printed Material, Timetables".
- (V.E.) **Special and Charter Flights**
1928-1989 This series consists of records pertaining to: the Beatles flight, flights aboard which political leaders and other very important people (VIP) flew, and

information about the “moon flight”.

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| (V.F.) | Survey Flights 1928-1983 | This series consists of records pertaining to air route survey flights, also referred to as proving flights, including transatlantic and transpacific surveys. For more information pertaining to this series, see “Corporate and General, Records of the Executive Officers, Charles Lindbergh” and “Flight and Route Information, First and Inaugural Flights”. For more photographs pertaining to this series, see “Photographs, Flight and Route Information, Other”. |
| (V.G.) | Other 1922-1989 | This series is arranged chronologically by decade and includes records pertaining to: round the world (RTW) service, route resumptions, last flights and suspension of service, domestic flights and the air bridge, route studies, speed records, the transatlantic crossing, the transpacific crossing, nonstop service, flight promotions and tourist and travel information for destination points. Of note, it includes some passenger lists and flight manifests. For more photographs pertaining to this series, see “Photographs, Flight and Route Information, Other”. |
| (VI.) | HISTORY PROJECTS 1902-2000 | THIS SERIES CONSISTS OF RECORDS COLLECTED OR CREATED AS A RESULT OF EFFORTS TO DISSEMINATE THE COMPANY HISTORY TO THE PUBLIC, OR USED IN CIVIL AERONAUTICS BOARD (CAB) CASES. |
| (VI.A.) | Company Histories for Civil Aeronautics Board Cases 1929-1981 | This series consists of company histories written by the company’s Public Relations department and used as evidence in Civil Aeronautics Board (CAB) cases. |
| (VI.B.) | Exhibitions at Cultural Institutions 1933-2000 | This series consists of records accumulated as a result of activities related to the company’s Clipper Hall museum and exhibitions at other cultural institutions. |
| (VI.C.) | John C Leslie | This series consists of records collected or created by John C Leslie while he was conducting research for an official, comprehensive company history while |

1902-1985

working as Corporate Historian in the 1970s.

The series includes the unpublished manuscript, brochures and booklets, correspondence (letters, memos, telexes, telegraphs, etc.), employee newsletters (periodicals), interview transcripts, legal documents, maps, policy documents, press clippings (newspapers, magazines, etc.), reports, and photographs. Leslie created an index for these records, which is available upon request; numbers in folder titles refer to index numbers; when index numbers are not contained in folder titles, they are provided in folder descriptions; index numbers are keyword searchable.

(VI.D.)

Other
1928-1990

This series consists of: inquiries about the company sent to the Clipper Hall museum curator, Althea Lister; “epic event” timelines written by Althea Lister; records resulting from unpublished company histories written by Wolfgang Langewiesche, Casey and Douglas, Robert Daley, and R.E.G. Davis, including unpublished manuscripts; general Pan Am history; and histories of the Atlantic Division, Aerovia Centrales South America Mexico, China National Aviation Corporation (CNAC), Company Mexico de Aviacion (CMA), Eastern Division, Latin American Division (LAD), Pacific Alaska Division, Pacific Division, Pan American Grace Airways (Panagra), Western Division, and marine bases.

(VII.)

LABOR RELATIONS
1928-1990

ALSO KNOWN AS “INDUSTRIAL RELATIONS”, THIS SERIES CONSISTS OF RECORDS PERTAINING TO LABOR NEGOTIATIONS, THE 1958 MUTUAL AID AGREEMENT, EMPLOYEE AND EXECUTIVE SALARIES AND COMPENSATION, AND STRIKES.

(VII.A.)

Labor Negotiations
1928-1991

This series consists of arbitration documentation, collective bargaining agreements (including pension information), grievance cases, labor agreements, mediation documentation, Pilot System Board of Adjustment cases, seniority lists and other union-related material. Unions referenced in this series include: Transport Workers Union (TWU), Flight Engineers International Association (FEIA), Independent Union of Flight Attendants (IUFA), Association of Machinists and Aerospace Workers, International Brotherhood of Teamsters (IBT), and the

National Workers Union. For information about the International Labor Organization see "Legislation and Regulation, Other" and for information about strikes see "Labor Relations, Strikes". For more photographs pertaining to this series, see "Photographs, Labor Relations".

(VI.B.) **Mutual Aid Agreement**
1958-1978

This series consists of records pertaining to the Mutual Aid Pact of the Airline Industry signed in 1958, which established a program for the partial protection of struck participants against the normal economic losses associated with a strike period.

(VI.C.) **Salaries and Compensation**
1930-1990

This series consists of records pertaining to employee and executive salaries and compensation.

(VI.D.) **Strikes**
1951-1985

This series consists of records created and accumulated as a result of strikes at the company and other airlines. Types of material include: correspondence (letters, memos, telexes, telegraphs, etc.), flyers, press clippings (newspapers, magazines, etc.), press releases, procedure manuals, and photographs. For more photographs pertaining to this series, see "Photographs, Labor Relations".

(VIII.) **LEGISLATION AND REGULATION**
1920-1993

THE BULK OF THE RECORDS IN THIS SERIES PERTAIN TO THE COMPANY'S ACTIVITIES WITH THE CIVIL AERONAUTICS BOARD (CAB), AND COVER THE FOLLOWING TOPICS: AIRMAIL, FARES AND RATES, MERGERS, THE PROPOSED CONSOLIDATION OF INTERNATIONAL AIR CARRIERS, AIR ROUTE CASES, STATE LEGISLATION, TRADEMARKS AND PATENTS, FEDERAL POLICY MAKING, VIOLATION INVESTIGATIONS, AND INTERNATIONAL CONFERENCES AND CONVENTIONS. TYPES OF MATERIALS INCLUDE: APPLICATIONS FOR COURT ORDERS, CASE EXHIBITS, CERTIFICATES, CORRESPONDENCE (LETTERS, MEMOS, TELEXES, TELEGRAPHS, ETC.), COURT ORDERS, DRAFTS, AND TESTIMONY. FOR MORE RECORDS PERTAINING TO CAB CASES, SEE "DISASTERS, ACCIDENTS", "LABOR RELATIONS, LABOR NEGOTIATIONS", AND "LABOR RELATIONS, MUTUAL AID AGREEMENT". DOCKET NUMBERS FOR CASES ARE PROVIDED IN FOLDER

DESCRIPTIONS WHEN AVAILABLE, IN A FORMAT INTENDED TO FACILITATE KEYWORD SEARCHING.

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| (VIII.A.) | Airmail 1924-1977 | This series consists of records pertaining to mail rates and includes case files, contracts (agreements, legal instruments, etc.), and correspondence (letters, memos, telexes, telegraphs, etc.). |
| (VIII.B.) | Fares and Rates 1933-1988 | This series consists of records pertaining to cargo rates, passenger fares, and tariffs. |
| (VIII.C.) | Mergers 1920-1991 | This series consists of records pertaining to the following mergers or attempted mergers: Pan Am/ American Overseas Airlines, Pan Am/National Airlines, and others. |
| (VIII.C.i.) | American Overseas Airlines 1934-1988 | See also "Legislation and Regulation, Routes", "Divisions and Affiliates, American Overseas Airlines (AOA)", and "Corporate and General, Other Aviation Companies, American Overseas Airlines". |
| (VIII.C.ii.) | National Airlines 1920-1988 | See also the series "National Airlines Records" |
| (VIII.C.iii.) | Other 1926-1991 | This series consists of records pertaining to the following mergers or attempted mergers: American Export Airlines/Pan Am, Braniff International Airways/Pan Am, Continental Airlines/National Airlines, Eastern Air Lines/Pan Am, Northwest Airlines/Pan Am, Ransome Airlines/Pan Am, Seaboard and Western Airlines/Pan Am, and Trans World Airlines (TWA)/Pan Am. |
| (VIII.D.) | Proposed Consolidation of U.S. International Air Carriers 1937-1973 | This series consists of records pertaining to bill S.326, a congressional bill to create a unified American Flag international airline; the bill was known as the "Chosen Instrument Bill", the "Community Company Bill", the "McCarran Bill", the "All American Flag Line Bill", and the "Monopoly Aviation Bill". |

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| (VIII.E.) | Routes 1937-1992 | This series consists of records pertaining to the legal establishment and exchange of air routes. The bulk of the series consists of docketed. See also "History Projects, John C Leslie" for records pertaining to "route swaps" and "Flight and Route Information, Other" for press releases and clippings regarding the granting of new routes. |
| (VIII.F.) | State 1929-1986 | This series consists of records pertaining to impactful state legislation. It includes information about some cities, commerce, and taxes (including gasoline/fuel tax). Types of materials include: correspondence (letters, memos, telexes, telegraphs, etc.), press clippings (newspapers, magazines, etc.), and contracts (agreements, legal instruments, etc.). |
| (VIII.G.) | Trademarks and Patents 1930-1993 | This series consists of records pertaining to trademarks and patents filed by the company. It includes information about employee inventions, logos, and the names "Pan American" and "Clipper". For more information about trademarks, see "Public Relations and Marketing, Advertising and Design" and "Public Relations and Marketing, Printed Material Administrative Records". |
| (VIII.H.) | Other 1925-1992 | This series consists of records created and accumulated as a result of: Federal policy making (including deregulation); Federal subsidy requests; Air Traffic Association (ATA) violation investigations; and participation in International Air Transport Association (IATA), International Civil Aviation Organization (ICAO), Air Transport Association (ATA), and other conferences and conventions. |
| (IX.) | MILITARY COOPERATION 1927-1996 | THIS SERIES CONSISTS OF RECORDS PERTAINING TO THE COMPANY'S INVOLVEMENT WITH THE UNITED STATES ARMED FORCES, INCLUDING ITS SERVICE DURING WORLD WAR II (WWII). SEE ALSO "DIVISIONS AND AFFILIATES, CHINA NATIONAL AVIATION CORPORATION (CNAC)" AND "PHOTOGRAPHS, MILITARY COOPERATION". |

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| (IX.A.) | Airlifts and Mercy Flights 1930-1988 | This series consists of records pertaining to: the Military Airlift Command (MAC), the Berlin airlift, the Iran evacuation, and other airlifts and mercy flights. For records pertaining to the Vietnam airlift, see “Military Cooperation, Vietnam”. See also “Photographs, Military Cooperation” for more photographs pertaining to this series. |
| (IX.B.) | Vietnam 1963-1996 | This series consists of records pertaining to the Vietnam airlifts performed by the company during the Vietnam War, known as Rest and Recuperation airlifts or R&R flights. See also “Photographs, Military Cooperation” for more photographs pertaining to this series. |
| (IX.C.) | WWII 1929-1990 | This series consists of records pertaining to the company’s activities leading up to and during World War II (WWII, WW2). See also “Photographs, Military Cooperation” for more photographs pertaining to this series. See also “Divisions and Affiliates, Air Graphs” and “Divisions and Affiliates, China National Aviation Corporation (CNAC)” for more records pertaining to this series. |
| (IX.C.i.) | Africa Orient Division 1941-1990 | See also “Photographs, Military Cooperation” for more photographs pertaining to this series. |
| (IX.C.ii.) | Air Ferries 1934-1952 | See also "Printed Material, Periodicals, Senior Letters" for more information pertaining to this series. |
| (IX.C.iii.) | Airport Development Program 1936-1963 | See also "Properties and Facilities, Airports, Robertsfield (Roberts International Airport) (ROB)" for more records pertaining to this series. |
| (IX.C.iv.) | Pan American Africa, Ltd 1932-1970 | See also "Properties and Facilities, Airports, Robertsfield (Roberts International Airport) (ROB)" for more records pertaining to this series. |
| (IX.C.v.) | General 1929-1969 | This series consists of records pertaining to the company’s relationship with: United States Air Transport Command (ATC), Military Air Transport (MAT), Naval Air Transport Service (NATS), Naval Reserve, Selective Service System, Department of |

the Navy, and the British Royal Air Force. It includes information about special missions and war security. Types of documents found in this series include: contracts (agreements, legal instruments, etc.), correspondence (letters, memos, telexes, telegraphs, etc.), financial documents such as budgets and purchase agreements, operations documents such as reports, and press clippings (newspapers, magazines, etc.).

(IX.D.) **General**
1927-1990

This series consists of records pertaining to the company's relationship with: Civil Air Patrol, Civil Reserve Air Fleet (CRAF), Military Air Transport Services (MATS), Military Airlift Command (MAC), United Nations Relief and Rehabilitation Administration, United States Air Force (USAF), United States Navy, and the United States War Department. The bulk of the series consists of contracts (agreements, legal instruments, etc.).

(X.) **PERSONNEL**
1912-2005

THIS SERIES CONSISTS OF RECORDS PERTAINING TO: PERSONNEL POLICIES AND PROCEDURES, THE ROLE AND HISTORY OF FLIGHT ATTENDANTS (FORMERLY STEWARDS AND STEWARDESSES), INFORMATION ABOUT INDIVIDUAL EMPLOYEES, AND THE AWARE GROUP. FOR SENIORITY LISTS AND OTHER RECORDS RESULTING FROM UNION ACTIVITIES, SEE "LABOR RELATIONS, LABOR NEGOTIATIONS"; FOR PERSONNEL RECORDS CREATED BY SPECIFIC DIVISIONS, SEE "DIVISIONS AND AFFILIATES". SEE ALSO "PHOTOGRAPHS, PERSONNEL" FOR MORE PHOTOGRAPHS PERTAINING TO THIS SERIES.

PLEASE NOTE THAT ALTHOUGH THIS SERIES DOES CONTAIN A SMALL QUANTITY OF FILES WITH INFORMATION ABOUT INDIVIDUAL EMPLOYEES, THESE FILES DID NOT FORM A PART OF THE PERSONNEL AND MEDICAL RECORDS THAT WERE RETAINED BY THE COMPANY AT THE TIME OF BANKRUPTCY.

(X.A.) **Aware Group**
1973-1984

Formed in 1974, AWARE began as a grass-roots movement made up of Pan Am employees concerned about what they perceived as the unfair treatment of the company by the Federal government. The acronym stood for Airmen Worried

About Remaining Employed. By the 1980s the group had lost its grassroots focus and was largely considered by employees to be a management liaison. For more photographs pertaining to this series, see “Photographs, Personnel, Other”.

- (X.B.) **Flight Attendants**
1930-2005
- This series consists of public relations and personnel department records regarding flight attendant (formerly stewards and stewardess) recruitment and uniforms, and includes information about other female employees. For records pertaining to the Independent Union of Flight Attendants (IUFA), see "Labor Relations, Labor Negotiations". For more photographs pertaining to this series, see “Photographs, Personnel, Flight Attendants”.
- (X.C.) **Individual Employee Files**
1912-1991
- This series consists of employee files. Sensitive information has been redacted. Please note that these files did not form a part of the personnel and medical records that were retained by the company at the time of bankruptcy. See also "Divisions and Affiliates" for employee files from the company’s divisions or subsidiaries.
- (X.D.) **Pilots**
1931-1987
- This series consists of: employee files for individual pilots, retirement lists, seniority lists, and general information about pilots. Of note, it contains information about Captain Edwin Musick, famed pilot of the Samoan Clipper and first transoceanic flight. For records pertaining to the Air Line Pilots Association (ALPA), see "Labor Relations, Labor Negotiations"; for more photographs pertaining to this series, see “Photographs, Personnel, Pilots”; and for more information pertaining to Edwin Musick, see “Graphic Material and 3D Objects, Scrapbooks”.
- (X.E.) **Policies and Procedures**
1931-1990
- This series consists of records pertaining to: employee policies and procedures and the development of such policies and procedures; employee benefits, such as pensions, stock options and insurance; equal opportunity; and non-discrimination. For more records pertaining to this series, see "Corporate and General, Records of the Executive Officers", “Corporate and General, ByLaws

and Policies”, "Labor Relations, Labor Negotiations", and "Corporate and General, Records of the Board of Directors".

- (X.F.) **Other**
1927-1983
This series includes lists of personnel and records accumulated as a result of attendance at management and personnel conferences.
- (XI.) **PROPERTIES AND FACILITIES**
1921-1994
THIS SERIES CONSISTS OF RECORDS PERTAINING TO PLACES AND SPACES OWNED OR LEASED BY THE COMPANY. SEE ALSO "PHOTOGRAPHS, PROPERTIES AND FACILITIES".
- (XI.A.) **Airports**
1924-1994
This series consists of records pertaining to the large commercial airports, small general aviation airfields, military airfields, air terminals, jetports, stolports and heliports out of which the company flew. It includes information about hangars, runways, airport landing fees and dedication ceremonies. Types of materials include: correspondence (letters, memos, telexes, telegraphs, etc.), leases and other contracts (agreements, legal instruments, etc.), press clippings (newspapers, magazines, etc.), plans and blueprints, reports, space permits, and photographs.
- (XI.A.i.) Gander (YQX)
1943-1967
This series consists of records pertaining to Gander Airport located in Newfoundland, Canada.
- (XI.A.ii.) Idlewild Airport
1941-1982
This series consists of records pertaining to Idelwild Airport located in Jamaica Bay, New York City, and later renamed John F Kennedy International Airport. See also "Properties and Facilities, Airports, John F Kennedy International Airport (JFK)".
- (XI.A.iii.) John F Kennedy (JFK)
1946-1994
This series consists of records pertaining to John F Kennedy International Airport located in Jamaica Bay, New York City, and includes records pertaining to Worldport. See also "Properties and Facilities, Airports, Idlewild Airport" and "Photographs, Properties and Facilities, Airports, John F Kennedy".
- (XI.A.iv.) La Guardia (LGA)
This series consists of records pertaining to La Guardia Airport (formerly Glenn H. Curtiss Airport and North Beach Airport) located in the borough of Queens, New York

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| | 1937-1987 | City, and includes records pertaining to North Beach Airport. Located on the waterfront, the airport originally serviced both landplanes and seaplanes. See also "Photographs, Properties and Facilities, Airports, Other" for more photographs pertaining to this series. |
| (XI.A.v.) | Miami International Airport (MIA) 1928-1990 | This series consists of records pertaining to Miami International Airport located in Miami, Florida, including records pertaining to the 36th Street Airport, also known as Pan American Field. See also "Photographs, Properties and Facilities, Airports, Other" for more photographs pertaining to this series. |
| (XI.A.vi.) | Robertsfield (Roberts International Airport) (ROB) 1941-1978 | This series consists of records pertaining to Robertsfield, officially named "Roberts International Airport," located near the town of Harbel, outside Monrovia, Liberia. For more records pertaining to Robertsfield, see "Corporate and General, Geographic Locations, Africa", and "Military Cooperation, WWII, Airport Development Program (ADP)". |
| (XI.A.vii.) | Other 1924-1989 | <p>This series includes records pertaining to the following airports located in the United States: 34th Street Heliport, Beane Field, Brownsville-South Padre Island International Airport, Charleston Airport, Dallas International Airport, Everglades Jetport, Floyd Bennett Field, Glendale Municipal Airport, Hadley Field, Juneau International Airport, Key West International Airport, Lockheed Air Terminal, Los Angeles Municipal Airport, Logan International Airport, Macarthur Field, Marks Army Airfield, Ladd Army Airfield and other army airfields located in Alaska, Moisant International Airport, Newark Airport, Philadelphia International Airport, Portland Airport, San Francisco International Airport, sixtieth street Heliport, Stewart Airport, Tampa International Airport, Teterboro Airport, Tweed New Haven Airport, Washington Airport, Westchester County Airport, Willow Run.</p> <p>It also includes records pertaining to international airports located in the following countries: Africa, Argentina, Australia, Bahamas, Bermuda, British Honduras, Canada, China, Cuba, Dominican Republic, El Salvador, England and British Royal Air Force, Finland, French Guiana, Germany, Honduras, Hong Kong, Iceland, India, Iran, Ireland, Jamaica, Japan, Jordan, Lisbon, Martinique, Mexico, New Zealand, Nicaragua,</p> |

Norway, Noumea, Panama, Philippines, Puerto Rico, Russia, Scotland, Syria, Trinidad and Tobago, and Vietnam.

See also "Photographs, Properties and Facilities, Airports, Other" for more photographs pertaining to this series.

**(XI.B.) Marine Bases and
Terminals
1921-1987**

This series consists of records pertaining to: Dinner Key Marina located in Miami, Florida; Fisherman's Lake (now Lake Piso, and also known as Lake Pisu), Liberia; Frobisher Bay, Canada; Kingman Reef; Long Island Seaplane Base; Midway Island; Wake Island; and the SS North Haven. The bulk of the Dinner Key Marina material pertains to the purchase and surrender of the Dinner Key Marina property. For more records pertaining to this series, see "Airports, La Guardia", "Properties and Facilities, Robertsfield (Roberts International Airport) (ROB)", and "Corporate and General, Geographic Locations, Australia and Pacific Islands".

**(XI.C.) Pan Am Building
1955-1991**

This series consists of records pertaining to the Pan Am Building (now MetLife Building) located next to Grand Central Terminal in midtown Manhattan in New York City. Once the largest commercial office building in the world, the building was developed by Erwin S. Wolfson with the assistance of the architects Emery Roth & Sons, Walter Gropius, and Pietro Belluschi, and completed in 1963.

This series includes records pertaining to the heliport facility on the building's roof, which offered helicopter service from Manhattan to the three major New York area airports. For more photographs of the Pan Am Building, see "Photographs, Properties and Facilities, Pan Am Building" and "Graphic Material and 3D Objects, Photo Albums". For records pertaining to the Copter Club, which was located on the 57th and 58th floors, see "Public Relations and Marketing, Clubs", and for photographs pertaining to the Copter Club, see "Photographs, Properties and Facilities, Clubs".

(XI.D.) Other

This series consists of leases and other legal instruments pertaining to: the Chrysler Building, housing facilities, office and storage space, and school

1927-1986

buildings. See "Photographs, Properties and Facilities, Other" for more photographs pertaining to this series.

(XII.) **PUBLIC RELATIONS AND
MARKETING**
1927-1992

THIS SERIES CONSISTS OF RECORDS CREATED AND ACCUMULATED BY THE PUBLIC RELATIONS AND MARKETING DEPARTMENTS. SEE ALSO "PRINTED MATERIAL, BROCHURES AND BOOKLETS" AND "PHOTOGRAPHS, PUBLIC RELATIONS AND MARKETING".

(XII.A.) **Advertising and Design**
1929-1990

This series consists of records pertaining to the corporate brand, including logos, insignias, trademarks, and advertisements. Types of documents include: advertisements, brochures, correspondence (letters, memos, telexes, telegraphs, etc.), illustrations, press clippings (newspapers, magazines, etc.), style manuals and photographs. For records pertaining promotions, see "Public Relations and Marketing, Promotions"; for more brochures, see "Printed Material, Brochures and Booklets"; for more records pertaining to trademarks, see "Legislation and Regulation, Trademarks and Patents"; and for more advertisements, see "Graphic Material and 3D Objects, Scrapbooks", "Printed Material, Brochures and Booklets", and the "Pan Am Advertisements Collection".

(XII.B.) **Aircraft Christenings**
1928-1985

This series consists of records pertaining to airplane naming ceremonies. Types of materials include: correspondence (letters, memos, telexes, telegraphs, etc.), invitations, itineraries (i.e., schedules, agendas, programs, etc.), press clippings (newspapers, magazines, etc.), and photographs. Of note, this series contains information pertaining to famous first ladies, such as Eleanor Roosevelt, Mamie Eisenhower and Pat Nixon. For more photographs pertaining to this series, see "Photographs, Public Relations and Marketing, Aircraft Christenings".

(XII.C.) **Anniversaries**
1927-1992

This series consists of records pertaining to the celebration and promotion of company anniversaries. Types of materials include: correspondence (letters, memos, telexes, telegraphs, etc.), press clippings (newspapers, magazines, etc.), press kits, press releases, and photographs. For more records pertaining to this

series, see “Flight and Route Information, Milestones” and for more photographs pertaining to this series, see “Photographs, Public Relations and Marketing, Anniversaries”.

**(XII.D.) City Files
1954-1985**

This series consists of promotional material published by various United States (U.S.) municipal chambers of commerce, tourism councils, and trade associations, and records pertaining to the company’s involvement with these groups. Types of materials include: brochures; convention and conference registrations, invoices, and itineraries (i.e., schedules, agendas, programs, etc.); correspondence (letters, memos, telexes, telegraphs, etc.) with journalists and reporters at various newspaper and other media outlets; press clippings (newspapers, magazines, etc.); press kits; and press releases; and information about airports and the air travel market. Of note, many folders in this series were once part of the National Airlines Records.

For more information regarding the company’s involvement with municipal chambers of commerce, tourism councils, trade associations, and the media, see “Public Relations and Marketing, Records of the Regional Directors, Kathy Babl”, “Public Relations and Marketing, Records of the Regional Directors, Mike Clark”, and “Public Relations and Marketing, Records of the Regional Directors, Sergio Bettancourt”. For more photographs pertaining to this series, see “Photographs, Geographic Locations, United States of America”.

**(XII.E.) Clubs
1942-1984**

This series consists of promotional and administrative records pertaining to clubs operated by the company. It contains information regarding: the Copter Club, a luxurious dining and meeting venue located on the 57th and 58th floors of the Pan Am Building; the Clipper Club, the business class lounges located in many airports around the world that provided free services to business (Clipper Class) and first class passengers; and the Management Club, whose educational mission was to foster greater awareness of management problems and solutions among company managers. It also contains a folder pertaining to the Cotton Club, a private resort in Eleuthera, Bahamas, built by Juan T Trippe in 1959. See also “Photographs, Properties and Facilities, Clubs” for more photographs

pertaining to this series.

- (XII.F.) **Customer Complaints**
1959-1981 This series consists of customer complaints on a variety of topics and includes correspondence (letters, memos, telexes, telegraphs, etc.), clippings (newspapers, magazines, etc.) and reports. See also, "Printed Material, Periodicals, Consumer Report".
- (XII.G.) **Press Trips**
1934-1987 This series consists of records created as a result of press trips (also known as "press flights") and includes: advertisements, brochures, correspondence (letters, memos, telexes, telegraphs, etc.), itineraries (i.e., schedules, agendas, programs, etc.), invitations, press clippings (newspapers, magazines, etc.), reports and photographs. For more information pertaining to this series, see "Flight and Route Information, First and Inaugural Flights".
- (XII.H.) **Printed Material**
Administrative Records
1938-1980 This series consists of records created and accumulated during the creation and/or publication of printed material, such as drafts, correspondence (letters, memos, telexes, telegraphs, etc.), and copyright registration.
- (XII.I.) **Promotions**
1939-1989 This series consists of records created and accumulated as a result of fare discounts and other promotional deals and events, including cross-business collaborations. See also "Public Relations and Marketing, Advertising and Design" and "Printed Material, Brochures and Booklets".
- (XII.J.) **Records of the Regional**
Director
1965-1988 This series consists of records created and accumulated by regional directors and the Director of State and Urban Affairs.
- (XII.J.i.) Kathy Babl
1965-1988 Director of State and Urban Affairs. The bulk of this series consists of correspondence (letters, memos, telexes, telegraphs, etc.); it also includes brochures, press clippings (newspapers, magazines, etc.), press releases, and reports.
- (XII.J.ii.) Mike Clark Director of Public Relations for the Southern U.S. The bulk of this series consists of correspondence (letters, memos, telexes, telegraphs, etc.); it also includes brochures,

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| | 1980-1983 | press clippings (newspapers, magazines, etc.), press releases, and reports, and information about special and VIP flights and the company's relationship with the media. For more records pertaining to special flights, see "Flight and Route Information, Special and Charter Flights". |
| (XII.J.iii.) | Sergio Bettancourt 1980-1982 | Director of Public Communications for the Southern Region and Latin America. The bulk of this series consists of correspondence (letters, memos, telexes, telegraphs, etc.); it also includes brochures, press clippings (newspapers, magazines, etc.), press releases, and reports, and information about press trips and the company's relationship with the media. For more records pertaining to press trips, see "Public Relations and Marketing, Press Trips". |
| (XII.K.) | Tourism 1944-1989 | This series consists of tourism studies and other related materials created by the company and tourist trade associations. For more records pertaining to tourism, see "Public Relations and Marketing, City Files" and "Legislation and Regulation, Routes" and search for "Community of Interest" studies. For more records pertaining to tourism trade associations, see "Public Relations and Marketing, Other". |
| (XII.L.) | Clippings 1933-1989 | This series is arranged chronologically by decade and consists of press clippings (newspapers, magazines, etc.) collected by the company on a variety of topics. Other folders containing press clippings are found throughout the collection. |
| (XII.M.) | Press Kits 1927-1987 | This series consists of press kits created by the company on a variety of topics. Press kits generally contain press releases, brochures and photographs. Other folders containing press kits are found throughout the collection. |
| (XII.N.) | Press Releases 1927-1990 | This series is arranged chronologically by decade and consists of press releases published by the company on a variety of topics. Other folders containing press releases are found throughout the collection. For more records pertaining to this series, see "Graphic Material and 3D Objects, Scrapbooks". |

- (XII.O.) **Other**
1936-1991
- This series includes records created and accumulated by the company's public relations and marketing departments as a result of: attendance at conferences and conventions; participation in fairs, festivals, parades and pageants; and other activities. It includes: brochures, correspondence (letters, memos, telexes, telegraphs, etc.), press clippings (newspapers, magazines, etc.), press releases, reports and photographs. See "Photographs, Public Relations and Marketing, Other" for more photographs of public relations conferences and conventions.
- (XIII.) **TECHNICAL OPERATIONS**
1919-1991
- THIS SERIES CONSISTS OF RECORDS PERTAINING TO AIRLINE TECHNOLOGY, SAFETY, SERVICE, SECURITY AND TRAINING. IT IS BROKEN INTO COMMON AIRLINE OPERATION DIVISIONS. SEE ALSO "PHOTOGRAPHS, TECHNICAL OPERATIONS".**
- (XIII.A.) **Cargo and Freight**
1931-1984
- This series consists of records pertaining to the airfreight industry, such as the shipping of goods and baggage. For more information regarding cargo and freight, see "Printed Material, Periodicals, Clipper Cargo Horizons" and "Printed Material, Periodicals, Worldwide Marketing Horizons". See also "Photographs, Technical Operations" for more photographs pertaining to this series. See also "Technical Operations, Communications" for records pertaining to Pantrac and Panacheck.
- (XIII.B.) **Communications**
1919-1989
- This series consists of records pertaining to electronic forms of communication employed by the company, such as radio, computer and satellite. It includes information about: air traffic control systems (ATC), inter-office communication systems, reservation systems, RCA (Radio Corporation of America), IBM (International Business Machines), Panamac (the first worldwide airline reservation management system), Panacom (arranging for the ground support of private aircraft and for services for persons traveling thereon), Panacheck (computerized airline passenger and baggage check-in service), Pantrac (computerized information storage, retrieval and dissemination in connection with cargo being transported by air or transported to and from airports by land and/or sea), and Pan Star. See also "Photographs, Technical Operations" for

more photographs pertaining to this series.

- (XIII.C.) **Engineering and Maintenance**
1936-1989
- This series consists of records pertaining to: aircraft washing; onboard instrumentation, including altitude guidance systems; clear air turbulence systems; drain systems; electric propellers; electrical systems; engine performance and monitoring; floor venting; fuel; noise; ozone; passenger seats; pollution; smoke detectors; turbines; and visual approach monitoring systems for a variety of airplanes. Types of materials include: maintenance logs, manuals, reports, and photographs. For more photographs pertaining to this series, see “Photographs, Technical Operations”. For more aircraft manuals, see “Technical Operations, Manuals”. For more records pertaining to aircraft equipment, see “Aircraft, Airplanes, Other”.
- (XIII.D.) **Flight Operations**
1919-1991
- This series consists of records pertaining to meteorology and navigation, and includes flight logs, navigator’s logs, trip summaries, and photographs. For more photographs pertaining to this series, see “Photographs, Technical Operations”.
- (XIII.E.) **Flight Safety**
1929-1984
- This series consists of records pertaining to emergency procedures, airline liability insurance and safety investigations. For records pertaining to other violation investigations, see “Legislation and Regulation, Other”. For more photographs pertaining to this series, see “Photographs, Technical Operations”.
- (XIII.F.) **Manuals**
1929-1991
- This series consists of a variety of operational, technical, procedural and training manuals, including manuals on the following themes: aircraft maintenance, airline operations, baggage handling, company divisions, emergencies, flight operations, ground operations, meteorology, navigation, personnel policy, private codes, radio operations, recruiting, reservations, routes, and safety.

A note on the difference between flight operations manuals (also known as flight manuals) and airline operations manuals (also known as operations manuals):

The flight manual is airplane specific. It describes exactly how the airline or aircraft manufacturer wants the airplane to be operated and includes information about speed limits and weight limits, and checklists in expanded form to explain to the pilot exactly what steps to take for every phase of flight, such as how to take off. It also contains performance data. Aircraft manufacturers issue standard, FAA approved flight manuals, although some large airlines create their own. Pan Am created its own, which were very well regarded within the airline industry.

The operations manual is airline specific. It includes information about how the airline wants their passengers handled, security procedures, bad weather procedures, dispatching procedures, company management hierarchies, pilot's responsibilities, and other information pertaining to the overall operation of the airline.

For more Pan Am manuals, see the "World Wings International, Inc. Records collection".

**(XIII.G.) Passenger Service
1941-1985**

This series consists of records pertaining to passenger service and in-flight amenities, such as: in-flight movies; meals; the "Fear of Flying" program, designed to help passengers overcome flight anxiety; and other aspects of passenger service. Types of materials include correspondence (letters, memos, telexes, telegraphs, etc.), menus, press releases, procedure manuals, and photographs. Of note, some menus include passenger lists. For more photographs pertaining to this series, see "Photographs, Technical Operations".

**(XIII.H.) Security
1947-1986**

This series consists of records pertaining to baggage checks and other procedures related to airport security. For more photographs pertaining to this series, see "Photographs, Technical Operations".

**(XIII.I.) Training and Education
1937-1989**

This series consists of records pertaining to the training and education of pilots, flight attendants, dispatchers, mechanics, and nontechnical personnel, and includes information about navigation, salesmanship, flight simulators and

scholarships. For more records pertaining to this series, see "Divisions and Affiliates, Technical Assistance Program" and "Military Cooperation, WWII, Air Ferries". See also "Photographs, Technical Operations" for more photographs pertaining to this series.

(XIV.) AUDIOVISUAL MATERIAL

(XIV.A.) Audio Cassettes

(XIV.B.) Audio Reels

(XIV.C.) DVDs

(XIV.D.) Film Reels

(XIV.E.) Record Albums

(XIV.F.) Video Cassettes

(XIV.G.) Other This series includes transcripts.

(XV.) GRAPHIC MATERIAL AND 3D OBJECTS THIS SERIES CONSISTS OF MATERIALS WITH PHYSICAL QUALITIES THAT ARE INTEGRAL TO THEIR RESEARCH VALUE.

(XV.A.) 3D Objects

(XV.B.) First Flight Covers First flight covers (also known as philatelic covers) are an envelopes or post cards prepared with stamps and addresses and sent through the mail delivery system for the purpose of creating collectible items.

(XV.C.) Illustrations The series consists of sketches, drawings, posters, postcards, and large advertisements. The bulk of the series consists of McCoy prints and information about McCoy prints. In the 1970s, artist John T McCoy was commissioned by the

company to paint watercolors of their aircraft and “first flights”. The paintings were available for purchase and the “First Flights” series later became part of an advertising campaign.

(XV.D.) **Maps**

(XV.E.) **Photo Albums**

(XV.F.) **Scrapbooks**

(XV.G.) **Other**

(XVI.) **PHOTOGRAPHS**
1918-1990

THIS SERIES CONSISTS OF PHOTOGRAPHS, NEGATIVES AND SLIDES IN A VARIETY OF SIZES AND FORMATS. THEY ARE ARRANGED BY THEME. THEMATIC ARRANGEMENT OF THIS THIS SERIES MIRRORS THE THEMATIC ARRANGEMENT OF THE REST OF THE COLLECTION WITH THE FOLLOWING EXCEPTIONS: PHOTOGRAPHS OF EXECUTIVE OFFICERS ARE FOUND IN THE SERIES “PHOTOGRAPHS, PERSONNEL, EXECUTIVE OFFICERS”; PHOTOGRAPHS OF CLUBS ARE FOUND IN THE SERIES “PHOTOGRAPHS, PROPERTIES AND FACILITIES, CLUBS”; AND PHOTOGRAPHS OF GEOGRAPHIC LOCATIONS ARE FOUND IN THE SERIES “PHOTOGRAPHS, GEOGRAPHIC LOCATIONS”. SEE ALSO “GRAPHIC MATERIAL AND 3D OBJECTS, SCRAPBOOKS,” AND “GRAPHIC MATERIAL AND 3D OBJECTS, PHOTO ALBUMS”.

(XVI.A.) **Aircraft**

(XVI.A.) Airplanes

(XVI.A.i.) Airbus

(XVI.A.i.a.) Boeing

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| (XVI.A.i.b.i.) | 307 |
| (XVI.A.i.b.ii.) | 314 |
| (XVI.A.i.b.iii.) | 377 |
| (XVI.A.i.b.iv.) | 707 |
| (XVI.A.i.b.v.) | 727 |
| (XVI.A.i.b.vi.) | 747 |
| (XVI.A.i.b.vii.) | Other |
| (XVI.A.i.b.) | Consolidated Aircraft Corporation |
| (XVI.A.i.c.) | Douglas |
| (XVI.A.i.c.i.) | DC-4 |
| (XVI.A.i.c.ii.) | DC-6 |
| (XVI.A.i.c.iii.) | DC-7 |
| (XVI.A.i.c.iv.) | DC-8 |
| (XVI.A.i.c.v.) | Other |
| (XVI.A.i.d.) | Lockheed |
| (XVI.A.i.d.i.) | L-1011 |

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| (XVI.A.i.d.ii.) | Other | |
| (XVI.A.i.e.) | Martin | This series includes photographs of the China Clipper and Philippines Clipper. |
| (XVI.A.i.f.) | Sikorksy | |
| (XVI.A.i.g.) | Other | |
| (XVI.A.ii.) | New Aircraft Development | |
| (XVI.B.) | Corporate and General | |
| (XVI.C.) | Disasters | |
| (XVI.D.) | Divisions and Affiliates | |
| (XVI.E.) | Flight and Route Information | |
| (XVI.E.i.) | First and Inaugural Flights | |
| (XVI.E.ii.) | Other | |
| (XVI.F.) | Geographic Locations | |
| (XVI.F.i.) | Africa | |
| (XVI.F.ii.) | Asia | |
| (XVI.F.iii.) | Australia and Pacific Islands | |
| (XVI.F.iv.) | Caribbean | |

- (XVI.F.v.) Central and South America
- (XVI.F.vi.) Europe
- (XVI.F.vii.) Mexico
- (XVI.F.viii.) United States of America
(USA)
- (XVI.F.ix.) General and Other
- (XVI.G.) Labor Relations**
- (XVI.H.) Military Cooperation**
- (XVI.I.) Personnel**
- (XVI.I.i.) Executive Officers
- (XVI.I.ia.) Charles Lindbergh
- (XVI.I.i.b.) Juan T Trippe
- (XVI.I.i.c.) Other
- (XVI.I.ii.) Flight Attendants
- (XVI.I.iii.) Pilots
- (XVI.I.iv.) Other
- (XVI.J.) Properties and Facilities**

(XVI.J.i.) Airports

(XVI.J.i.a.) John F Kennedy

(XVI.J.i.b.) Other

(XVI.J.ii.) Clubs

(XVI.J.iii.) Marine Bases and
Terminals

(XVI.J.iv.) Pan Am Building

(XVI.J.v.) Other

**(XVI.K.) Public Relations and
Marketing**

(XVI.K.i.) Aircraft Christenings

(XVI.K.ii.) Anniversaries

(XVI.K.iii.) Other

(XVI.L.) Technical Operations

(XVI.M.) Other

**(XVII.) PRINTED MATERIAL
1929-1991**

**THIS SERIES CONSISTS OF PRINTED MATERIAL (I.E., DOCUMENTS PRINTED
ON A PRINTING PRESS IN LARGE NUMBERS FOR DISTRIBUTION) PUBLISHED
BY THE COMPANY.**

(XVII.A.) Brochures and Booklets

This series consists of promotional and educational brochures and booklets

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| | 1930-1986 | intended for public consumption. A keyword search for “brochures” will retrieve brochures located inside folders in other series. |
| (XVII.A.i.) | Destinations | This series is arranged by region and consists of brochures and booklets promoting the various countries, cities and regions to which the company flew. |
| (XVII.A.ii.) | Other | This series consists of brochures created by the company that did not focus on flight destinations, but instead focused on specific airplanes, promotions and other topics. See also “Public Relations and Marketing, Promotions” for more records pertaining to this series. |
| (XVII.B.) | Directories 1947-1982 | This series consists of employee directories. |
| (XVII.C.) | Periodicals 1930-1991 | This series consists of internal and external periodicals, including yearly periodicals such as annual reports. Periodicals have been arranged alphabetically by title and chronologically within titles. Because many folders in this series contained multiple periodical titles, folder contents were distributed between titles. More information about periodicals may be found in the University of Miami Libraries catalog and WorldCat. |
| (XVII.D.) | Timetables 1929-1991 | Also known as "public schedule information", timetables were intended for public consumption and contain flight numbers, aircraft types, city pairs and departure and arrival times in tabular format, and were often illustrated. See also "Flight and Route Information, Internal Schedule Information". |
| (XVIII.) | NATIONAL AIRLINES RECORDS 1944-1987 | THIS SERIES CONSISTS OF THE RECORDS OF NATIONAL AIRLINES, ACQUIRED BY THE COMPANY AT THE TIME OF MERGER. IT CONTAINS TECHNICAL, LEGAL, PROMOTIONAL, AND ADMINISTRATIVE DOCUMENTS AND PHOTOGRAPHS. |